

Officer Responsibilities

Team 358: Hauppauge Robotic Eagles

President/Vice President:

- Schedules Meetings (announcements, website, etc.)
- Run Meetings
- Spokesperson
- In Charge of Deadlines
- Link from Students to Advisors
- In Charge of FIRST Essays (Chairman's Award, etc.)
- Brochure for Events
- Hours

Liaison:

- Attends Booster Club Meetings
- Reports Back to Club on Meetings (written synopsis)

Scout Master:

- Creates Scouting Sheets
- Gathers Information on Other Teams via Internet (Chief Delphi, FIRST, etc.)
- Rule Updates/Changes

Head of Engineering:

- Proposes Ideas to Engineers from Students
- Tracks Parts Lists (cost, weight, etc.)

Head of Computers:

- Make sure Computers are Being used for Robotics purposes
- CAD Drawings
- Programming

Head of Machine Shop/Pit:

- Organize Robotics Room
- Keep Track of What is Used on the Robot
- Decide What to Bring to Competitions