

In order to be in the robotics club you must read, agree and abide by the following rules, or rules created throughout the year by the advisors. The newest copy of these rules will be available on our website at <http://www.team358.org/rules>. Rules not explicitly stated within this document may be put into effect by either advisors or officers if necessary.

General Rules

1. There must always be an advisor in the room you are in at all times.
2. You are not allowed to be in the halls.
 - a. If you need to leave the room you *must* sign out and sign back in.
3. Computers will be used for robotics use only.
 - a. You may not play games.
 - b. Do not download anything or install programs on the computers.
4. There will be no horseplay or inappropriate behavior while at robotics.
 - a. If you are not sure if you should be doing it – don't do it!
5. Do not order food.
 - a. If food is to be ordered (if that is what we are having for dinner/lunch) you must have an advisors permission.
6. If you do not have work to do then ask an advisor or a senior member for a job.
 - a. If you cannot find a job to do, watch others and learn from what they are doing.
 - b. You may not just “hang out” at robotics. You must be doing work.
 - c. If you are not content with that, go home.
7. Put away tools and clean your area after you are done working.
8. Do not touch parts on the “New Parts” shelf unless specifically instructed to.
9. Members are expected to respect one another.
 - a. If you have a problem with another team member talk to an advisor or officer.
10. You must be dropped off and picked up from robotics from the back of the school.
 - a. You may not be dropped off in the North parking lot and walk through the school.
11. Hours will be kept starting from Kickoff.
 - a. Members must sign in and out each day.
 - i. Members must sign out and back in if they are leaving and coming back.
 - ii. Members receive zero hours if they do not sign out.
 - b. Members can lose hours for misbehavior.
 - c. Hours will be used if there is a limited number of spots available for a trip.
 - d. Hours will be rounded to every five minutes.
 - e. Total hours will be kept by an officer.
 - i. Unproductive hours will not be counted.
 - ii. Total hours will be released at the discretion of the advisors/officers.
12. Robotics club members must know the rules to the year's game.
 - a. Club members can be tested to see how much of the game rules they know.
 - b. Drivers and Human Players will be tested.
13. All applicable sections of the “Hauppauge School District Code of Conduct” must be followed. Available at:

- a. The School website:
<http://www.hauppauge.k12.ny.us/new%20web/web2/High%20School/hs.htm>
- b. The Team 358 website:
<http://www.team358.org/rules>

Safety Rules

1. Safety glasses or goggles must be worn at all times while working.
 - a. Sun glasses do not count.
 - b. Prescription glasses do not count.
2. Power Tools:
 - a. May not be used unless you have permission.
 - b. May not be used unless you have been instructed on how to use them.
 - c. May not be used unless a advisor or mentor is in the room.
 - d. Make sure the tool is running the correct way.
 - i. The lathes, drill press, grinder and band saw do not all run on the same polarity outlet.
3. Do not run in the shop.
4. Do not tighten vices all the way.
 - a. Tighten them almost all the way, then loosen so they hang down.
5. Drill press:
 - a. Clamp the part down you are drilling.
 - b. If necessary surround the part with wood, especially underneath, to avoid damage.
6. Lathe:
 - a. Never leave the chuck key in the chuck.
 - b. Check that the chuck clears all parts of the lathe before turning it on.
7. Welding:
 - a. Do not stare at the welder while someone is welding.
 - b. Use caution when handling pieces that were recently welded.
 - i. Check for temperature.
8. Band Saw
 - a. Allow the blade to cut the metal, do not force it through.
 - b. Do not cut steel on the band saw.
 - c. When cutting small pieces use a guide/jig.
9. Robot Operation
 - a. Never reach into the robot when it is on.
 - b. Always "Kill" the robot when not in use.
 - c. Never run the robot without the Kill Switch attached.

Rules for Competitions

1. All members must wear a Team 358 t-shirt and khaki pants/shorts.
 - a. FESTO hats are to be worn if we are given them.
2. Be respectful of other teams.

- a. Do not make fun of other teams and/or robots.
- b. Do not say negative things online.
 - i. Chief Delphi Forums
 - ii. Team 358 Forums
- c. Remember you represent not only yourself, but our team, school and sponsors.
- 3. Help out other teams whenever possible.
 - a. If you cannot help yourself, find someone on our team who can.
- 4. Members are expected to watch matches.
 - a. All matches we are in are to be watched.
 - i. Cheer for our team.
 - b. Do not boo under any circumstances.
 - c. All members will help scout.
 - i. A rotating schedule will be made
- 5. You may not leave a competition without a release form signed by a parent/guardian.
 - a. School website:
<http://www.hauppauge.k12.ny.us/new%20web/web2/High%20School/hs.htm>
 - b. Team 358 website:
<http://www.hauppauge.k12.ny.us/rules>
 - c. Before you leave you must tell an advisor (not an adult) that you are leaving.
 - d. You may not go back to a hotel before the group goes back.
- 6. Safety glasses or goggles are to be worn at all times while in the pit.
 - a. If the robot needs work done and you are not helping then clear the pit area.
- 7. Do not walk beyond the barrier near the playing field during competitions.
- 8. A curfew may be put in place by the advisors.
- 9. Members may not leave the hotel without an advisor.
- 10. Respect all FIRST volunteers, employees and officials.

My signature represents that I have read and agree to follow the above rules of the Hauppauge Robotics Club.

Print Name _____
 Signature _____
 Parent's Signature _____

Date ___/___/___
 Date ___/___/___